THE SISTER PHILOMENE TIERNAN RSCJ
BOARDING BURSARY

APPLICATION FORM
SECTION A  FAMILY INFORMATION

1. Student's Surname  _________________________________________
   Given Names:  _________________________________________
   Date of Birth:  _________________________________________
   Level of Entry  Year____________________
   Year of Entry:  20____________________

This application needs to be accompanied by an Application for Admission Form and the application fee.

2. Address:  ___________________________________________________________
   Postcode: __________

3. Are there currently sisters at Kincoppal-Rose Bay School?  Yes /  No (please circle)
   If Yes  Current
   Name: ___________________________
   Year: ___________________________
   Name: ___________________________
   Year: ___________________________

4. Do you have any family members who previously attended Kincoppal-Rose Bay School?
   If Yes
   Name: ___________________________
   Relationship: ___________________________
   School attended (Kincoppal-Rose Bay Kincoppal or Rose Bay Convent)
   ___________________________
   Year: ___________________________
   Name: ___________________________
   Relationship: ___________________________
   School attended (Kincoppal-Rose Bay Kincoppal or Rose Bay Convent)
   ___________________________
   Year: ___________________________
   Name: ___________________________
   Relationship: ___________________________
   School attended (Kincoppal-Rose Bay Kincoppal or Rose Bay Convent)
   ___________________________
   Year: ___________________________
5. Number of siblings: Sisters: ________ Brothers: ________
   Include date of birth of each: __________________________
   __________________________
   __________________________

6. Father's/Guardian's circumstances: (If deceased please state)
   Full Name: __________________________________________
   Occupation: __________________________________________
   Marital status: _________________________________________
   Address: _____________________________________________________________
   __________________________ Postcode________________________
   Telephone No: Home (  )________________ Business (  )_____________________
   Mobile ____________________________________
   Number & nature of dependants __________________________________________

7. Mother's/Guardian/s circumstances: (If deceased please state)
   Full Name: _____________________________________________
   Occupation: ____________________________________________
   Marital status: ___________________________________________
   Address: _______________________________________________
   __________________________ Postcode_______________
   Telephone No: Home (  ) _______________ Business (  )____________________
   Mobile:___________________________________
   Number & nature of dependants __________________________________________
   ______________________________________
8. Nature of Difficult Financial Circumstances:
   In order to make an assessment of the application please attach a separate sheet providing details of your circumstances and the need for financial assistance through the offer of this Bursary

   1. To be confirmed in writing by an independent party (e.g. accountant, solicitor or financial person).

   2. In the case of death of one or both parents, details of the estate are to be provided.

   3. In the case of incapacity of one or both parents, medical advice on the prognosis of recovery to be provided.

9. Why do you wish your daughter to be educated at Kincoppal-Rose Bay School?

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

10. Please state how the bursary would benefit your daughter. (Please attach a separate sheet of not more than 200 words, if necessary)

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

11. Kincoppal-Rose Bay School seeks to enrol students from families whose values and goals are congruent with those of the School. Please explain how your own family’s values are congruent with those of Kincoppal-Rose Bay School.

As well please outline the ways in which your daughter has demonstrated involvement in her school, church or community.

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
12. FAMILY FINANCIAL INFORMATION

(If insufficient space please attach separate sheet) If parents are separated/divorced they must both complete separate financial information forms.

a) What is your and your spouse/partner’s combined annual income (before taxation) for the last preceding three years? Please attach copies of your last three tax returns and tax assessments. If there have been any changes since the end of the last financial year, please specify.

Financial Year 20___ $_______________________
Financial Year 20___ $_______________________
Financial Year 20___ $_______________________

b) Was any of your income derived from a source with which you are associated by being a shareholder, director, beneficiary of a trust or family related (by marriage or direct relative)? If so, please specify.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

C) Do you or your spouse/partner have any interest in any entity, directly or otherwise, by direct shareholding, being a partner, or beneficiary of a trust whether presently entitled or not? If so, please specify.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
d) Have you or your spouse/partner received any other financial benefit of any kind over the last three years and to the date of this application (such grants, accommodation, loans, lottery winnings etc) from any source? If so, please specify.

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

e) Is there any matter, financial or otherwise, which may influence the awarding of the scholarship?

__________________________________________________________________________
__________________________________________________________________________

13. Child's Financial Information (if applicable)

(if insufficient space please attach separate sheet)

a) What is your child’s annual income (before taxation) for the last preceding three (3) years? If there have been any changes since the end of the last financial year, please specify.

Financial Year 20___ $………………………..
Financial Year 20___ $………………………..
Financial Year 20___ $………………………..

b) Was any of your child’s income derived from a source with which she is associated with by being a shareholder, director, beneficiary of a trust of family related (by marriage or direct relative)? If so, please specify.

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________


c) Does your child have any interest in any entity, directly or otherwise, by direct shareholding, being a partner, or beneficiary of a trust whether presently entitled or not? If so, please specify.

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

__________________________________________________________________________
d) Has your child received any other financial benefit of any kind over the last three (3) years and to the date of this application (such as grants, accommodation etc) from any source? If so, please specify.

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

STATUTORY DECLARATION

I/we swear/affirm that:

a) I/we am/are the parents/guardians of the applicant in this application.

b) I/we am/are aware that I/we have an obligation to make a full and frank disclosure to the Kincoppal-Rose Bay School of my/our financial situation.

c) The information set out in this statement and any attachments which is within my/our personal knowledge is true. Where I/we have given any estimate in this statement, it is based on my/our knowledge and is given in good faith. All other information given in this statement and any attachments is true to the best of my/our knowledge, information and belief. I/we understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959, and I/we believe that the statements in this declaration are true in every particular.

d) I/we have no income, property or financial resources other than those set out in this statement.

<table>
<thead>
<tr>
<th>Father/Guardian Signature</th>
<th>Sworn/affirmed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Place:</td>
</tr>
<tr>
<td></td>
<td>Date:</td>
</tr>
</tbody>
</table>

Before me: Justice of the Peace/Solicitor
(Signature of JP/Solicitor)

<p>| Full Name of Justice of the Peace/Solicitor |</p>
<table>
<thead>
<tr>
<th>(Please print)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place:</td>
</tr>
<tr>
<td>Date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mother/Guardian Signature</th>
<th>Sworn/affirmed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Place:</td>
</tr>
<tr>
<td></td>
<td>Date:</td>
</tr>
</tbody>
</table>

Before me: Justice of the Peace/Solicitor
(Signature of JP/Solicitor)

<p>| Full Name of Justice of the Peace/Solicitor |</p>
<table>
<thead>
<tr>
<th>(Please print)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place:</td>
</tr>
<tr>
<td>Date:</td>
</tr>
</tbody>
</table>

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the Statutory Declarations Act 1959.

Note 2 Chapter 2 of the Criminal Code applies to all offences against the Statutory Declarations Act 1959 — see section 5A of the Statutory Declarations Act 1959.
## KINCOPPAL-ROSE BAY SCHOOL
### APPLICATION FOR THE SISTER PHILOMENE TIERNAN RSCJ BOARDING BURSARY
#### SUMMARY OF FAMILY’S FINANCIAL POSITION

**Name of Applicant:** …………………………... **School Year** ………….. **20___________**

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Estimated Market Value $</th>
<th>LIABILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on Hand:</td>
<td></td>
<td>Bank Overdraft</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-Bank</td>
</tr>
<tr>
<td>Bank account/s:</td>
<td></td>
<td>-Bank</td>
</tr>
<tr>
<td>-Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Term Deposits:</td>
<td></td>
<td>Bank Loans:</td>
</tr>
<tr>
<td>-Bank</td>
<td></td>
<td>-Bank</td>
</tr>
<tr>
<td>-Bank</td>
<td></td>
<td>-Bank</td>
</tr>
<tr>
<td>Trade (Business) receivables</td>
<td></td>
<td>Trade (Business) Payables</td>
</tr>
<tr>
<td>Other Amounts Due to You:</td>
<td></td>
<td>Credit Cards:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-Card</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-Card</td>
</tr>
<tr>
<td>Stock on Hand:</td>
<td></td>
<td>-Card</td>
</tr>
<tr>
<td>-Work in Progress</td>
<td></td>
<td>-Card</td>
</tr>
<tr>
<td>-Raw Materials</td>
<td></td>
<td>-Card</td>
</tr>
<tr>
<td>(list livestock on separate page)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments:</td>
<td></td>
<td>Other Finance Loans:</td>
</tr>
<tr>
<td>-Shares (listed and unlisted)</td>
<td></td>
<td>-Type</td>
</tr>
<tr>
<td>-Debentures etc.</td>
<td></td>
<td>-Type</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-Type</td>
</tr>
<tr>
<td>Land &amp; Buildings:</td>
<td></td>
<td>Other Liabilities (please specify)</td>
</tr>
<tr>
<td>-Address</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Address</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plants &amp; Equipment</td>
<td></td>
<td>TOTAL LIABILITIES $</td>
</tr>
<tr>
<td>(list major items separately)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motor Vehicles:</td>
<td>Total Income Less Expenses= $</td>
<td></td>
</tr>
<tr>
<td>-Make/Model &amp; Year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Make/Model &amp; Year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Assets: (please specify)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Insurance Policies: (please specify)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Superannuation:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Kincoppal – Rose Bay School of the Sacred Heart
- Fund name __________________ 
- Current Balance (Total) 

**TOTAL ASSETS** $ __________________
Less Total Liabilities $ __________________

**MONTHLY INCOME & EXPENDITURE STATEMENT**
Please add as appropriate

<table>
<thead>
<tr>
<th>INCOME</th>
<th>EXPENDITURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source</td>
<td>Type</td>
</tr>
<tr>
<td>Salary</td>
<td>Mortgage</td>
</tr>
<tr>
<td>Interest</td>
<td>Personal Loans</td>
</tr>
<tr>
<td>Dividends</td>
<td>Rent</td>
</tr>
<tr>
<td></td>
<td>Land rates</td>
</tr>
<tr>
<td></td>
<td>Electricity</td>
</tr>
<tr>
<td></td>
<td>Gas</td>
</tr>
<tr>
<td></td>
<td>Water</td>
</tr>
<tr>
<td></td>
<td>Credit card payments</td>
</tr>
<tr>
<td></td>
<td>Food</td>
</tr>
<tr>
<td></td>
<td>Entertainment</td>
</tr>
<tr>
<td></td>
<td>Holidays</td>
</tr>
<tr>
<td></td>
<td>Phone/Internet</td>
</tr>
<tr>
<td></td>
<td>Health Insurance</td>
</tr>
<tr>
<td></td>
<td>Home/Contents</td>
</tr>
<tr>
<td></td>
<td>Insurance</td>
</tr>
</tbody>
</table>

TOTAL $ __________________

TOTAL $ __________________
SUPPORTING FINANCIAL DOCUMENTATION CHECKLIST

The provision of the complete supporting financial documentation is necessary before any application be processed.

<table>
<thead>
<tr>
<th>DOCUMENT</th>
<th>ATTACHED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter from an independent party (e.g. accountant, solicitor or financial person) confirming nature of necessitous circumstances.</td>
<td></td>
</tr>
<tr>
<td>Copies of the last three years’ taxation returns and tax assessments for parents/guardians</td>
<td></td>
</tr>
<tr>
<td>A statement of Assets, Liabilities, Income and Expenditure (See Pages 8 &amp; 9)</td>
<td></td>
</tr>
<tr>
<td>A Statutory Declaration from the applicant’s parents attesting to their financial position(s) indicating their interests in trusts, companies and partnerships (See Page 9)</td>
<td></td>
</tr>
<tr>
<td>Appropriate attachments - if you are a beneficiary of a trust, shareholder of any company, member of a partnership, regardless of whether income is earned directly or indirectly in a year you must include:</td>
<td></td>
</tr>
<tr>
<td>▪ Records of those entries for the last 3 years</td>
<td></td>
</tr>
<tr>
<td>▪ Assets/liabilities statement</td>
<td></td>
</tr>
<tr>
<td>▪ Quarterly BAS statements for the last 3 years</td>
<td></td>
</tr>
<tr>
<td>▪ The above to be signed by a registered chartered accountant or CPA</td>
<td></td>
</tr>
</tbody>
</table>

Completed applications should be marked “Confidential” and forwarded to:
The Principal
Kincoppal-Rose Bay School
New South Head Rd
ROSE BAY NSW  2029